

# Workforce Boards of Metropolitan Chicago



## RECRUITMENT

1. High demand health care occupations: Registered Nurses, Dental Hygienists, EMTs, Pharmacy Technicians, LPN, CNA, Occupational Therapist Assistants, Physical Therapist Assistants, Physical Therapist Aides, Dental Assistants, and Medical Assistants.
2. Recruitment approaches: Local DHS offices, One-Stops/Job Centers, CBOs, college personnel, cable television and radio announcements, marketing campaigns, social media, word of mouth.
3. Recruitment goal: 753 students.

## ASSESSMENT, ACADEMIC ADVISING, AND ACADEMIC SUPPORT

1. Tests used: TABE, income eligibility, Provelt Healthcare Behavioral/Social Assessment, drug and criminal background check, ACT Compass, ACT Compass Reading, 2-Step Mantoux TB test, ACT, TEAS, NBCOT.
2. Learning support available: Case management, academic advising, career counseling/IEP development, financial advisement, special needs services, job shadowing, individual and group tutoring, study and test taking instruction, instructional supports that include uniforms and equipment needed for clinical, computer literacy, study groups, test prep sessions, mentoring.
3. Enrollment goal: 182 new participants and 209 carried forward.

## EDUCATION AND TRAINING

1. Pre-training courses: Bridge instruction, Study Skills, Computer Skills, ABE, ESL, GED, Medical Terminology, WorkKeys/Key Train.
2. Programs offered:
  - A. CNA, 8 to 16 weeks; Nursing Assistant State Certificate, certificate of completion.
  - B. LPN, 3 to 4 semesters; LPN State License, certificate of completion.
  - C. RN, 1½ to 3½ years; RN State License, Associates Degree in Nursing.
  - D. MA, 1 year; Medical Assisting Certificate/certificate of completion.
  - E. Emergency Medical Technician, 16 weeks; EMT Basic Certificate, certificate of completion.
  - F. Pharmacy Technician, 8 to 13 weeks; Illinois Pharmacy Technician License, Pharmacy Technician Certification Board Certificate, certificate of completion.
  - G. Occupational Therapy Assistant, 2 years, Associates degree.
3. Program completions: 273.

## SUPPORT SERVICES

1. Transportation: HPOG, other grant funds.
2. Tuition assistance: HPOG, college financial aid, Pell Grant, WIA, private foundation funds, scholarships.
3. Food assistance: TANF, SNAP, food pantries.
4. Utilities assistance: LIHEAP and townships.
5. Child care: TANF, 4C's, college foundation, Head Start, Illinois Action for Children, Child Care Resource and Referral.
6. Uniforms: HPOG, local merchant, other grant funds.
7. Tutoring: HPOG.
8. Textbooks: HPOG, Pell Grant.
9. Physical exams: Primary Care Physicians Group, HPOG.
10. Financial counseling: Center for Workforce Families.
11. Emergency supports: HPOG, community organizations.
12. Employability skills: HPOG.
13. Interview clothing: Community organizations, HPOG.

## EMPLOYMENT AND EMPLOYER RELATIONS

1. Employer engagement strategies: Participate in college departmental meetings with business advisory groups, participate in job fairs convened by partners; provide students with job shadowing, internships, clinical experiences; have staff dedicated to activities aimed at developing relationships with employers such as attending networking meetings, marketing the programs as a referral resource for job candidates, visiting employers as follow-up to job placement and employer based experiences, and hosting hiring events and breakfast advisory meetings.
2. Employment goal: 176 participants in healthcare occupations.